

MINUTES of Astley Village Parish Council ANNUAL meeting held Wednesday, 2 May 2018 at Astley Village Community Centre, Hallgate, Astley Village.

Present Cllrs S Cook, B Darragh, R Fraser, C Lennox, L Lennox (Chairman), J McAndrew, M Lynch, J Nuttall, K Robinson. Clerk Mrs D Platt.

280.01 Election of Chair

To elect a Chair and receive the Chairman's Declaration of Acceptance of Office or, if not received, to decide when it shall be received.

RESOLVED: Councillor Laura Lennox was elected to be chair for the coming year.

280.02 Election of Vice Chair

RESOLVED: Councillor Rod Fraser was elected to be vice chair for the coming year.

280.03 Appoint Representatives to Outside Bodies

To appoint Councillors to the other bodies.

Personnel Committee – Cllrs J McAndrew, C Lennox, M Lynch.

Chorley Forum LL, Neighbourhood Working LL, Astley Park Advisory Committee KR, Friends of Astley Park KR.

280.04 Apologies for Absence – Cllr C Sheldon

280.05 Declarations of Interest – none.

280.06 Public Participation

RESOLVED: Council agreed to suspend standing orders.

A resident reported a mobile home in the Hallgate car park – the new arrangements for height barriers was discussed for the car park.

Litter around the shops area and in the bushes – it was discussed about the arrangements for litter picking by the land owners ie, CBC or PfP and how the parish council assists and the public litter picks. The Council will continue to put pressure on those responsible.

Litter was discussed at The Farthings. Extra litter bins were part of the plan for the car park improvements.

Layby down from Chorley Hospital there was fly tipping.

County Councillor Aidy Riggott – updated on the no response regarding the planter on the corner of Chancery and Westway. This had been escalated to the Director. He will also copy out the bus letters discussed at the last meeting as they had been sent to CBC but they hadn't copied to AVPC.

RESOLVED: Council agreed to restore standing orders.

280.07 Minutes of Meeting

RESOLVED: Minutes of the Council meeting of 7 March 2018 were accepted as a correct record and signed by the Chair.

The grit bin was chased as it had not been removed from the village centre.

The planter on the village green was decided to be replaced with a stone one if the permission for the corner of Chancery/Westway was not forthcoming very soon.

GDPR and Bullying policy on next agenda.

280.08 Clerks Report

Members received the report.

As there had been no responses from LCC about the SPID project, Clerk to write to LCC CEO. Also, confirmed the Clerk should sell the SPID and Plates.

Council acknowledged that the appeal had been dismissed - 17/00647/OUT 65 Studfold.

280.09 Statutory Business

There were no issues raised with planning applications:

Application no: 18/00319/FULHH 30 The Farthings,

Application no: 18/00108/FULMAJ to alter the details of the rugby clubhouse building.

280.10 Financial Matters

i) Consider applications for payment made to the Council

RESOLVED: The following requests for payment/standing orders were approved.

£	24.00	Easy Websites	Monthly rental
£	261.48	Employee 1	Salary April 2018
£	81.45	Employee 2	Salary April 2018
£	252.53	Employee 3	Salary April 2018
£	65.20	HMRC	Tax&NI April 2018
£	24.00	Easy Websites	Monthly rental
£	642.00	Furnitubes	Seat order
£	35.00	ICO	Renewal
£	385.84	Zurich Insurance	Premium
£	202.05	Employee 1	Reimbursements
£	292.13	Employee 1	Salary May 2018
£	87.41	Employee 2	Salary May 2018
£	74.40	HMRC	Tax&NI April 2018

ii) Approve financial monitoring statements

RESOLVED: Council received the reports.

iii) Internal Auditing

RESOLVED: Council agreed with the recommendation of Mrs Edwards for Internal Auditor.

iv) Approve the figures for year ending 31 March 2018

RESOLVED: Council agreed figures for year ending 31 March 2018

- v) Approve the Annual Governance statement and Accounting statements 2017/2018 on the Annual Return

RESOLVED: Council agreed the Annual Governance statement and Accounting statements 2017/2018 on the Annual Return

280.11 Order wayside seat

RESOLVED: Council agreed to order the seat at a cost of £515.

280.12 Newsletter articles and publication

Articles were confirmed and reminded as per last minutes, deadline 25 May.

280.13 Draft annual report

RESOLVED: Council agreed the Annual Report contents, with minor alterations.

280.14 Environment Reports

Dumped brown bins full of garden refuse on the footpath by Euxton Brook, LL reported. Also 3 more at the rear of Buckshaw Hall Close.

Chorley edging and hedge trimming works was reported to be taking place.

The path at the back of the village green, where it dips, needs some top stones as when it rains it floods.

280.15 Reports from Parish Council representatives on Other Bodies

LL reported that the Liaison meeting had a long report from the Police, the Open Spaces and Play Pitches consultation was discussed.

Neighbourhood Meeting – LL reported that the SPID project was on the list to do with the upgrading of footpaths through Harewood and Judeland woods. The flower meadow on the green had been started and it would have two paths to the seats.

Friends of Astley park – the fountain will open on 2 June.

280.16 Matters for information

The Chairman declared the public meeting closed.

2018 meeting dates: 7pm Wednesdays: 4 July, 5 September, 7 November.