

ASTLEY VILLAGE PARISH COUNCIL

MEETING: Full Council Meeting, Wednesday, 8 January 2020 at **7.00 pm**

VENUE: Astley Village Community Centre, Hallgate, Astley Village

AGENDA

290.01 Apologies for Absence

Receive members' apologies.

290.02 Declarations of Interest

Members can declare interests in this agenda item, or when arise during a meeting.

290.03 Public Participation - Residents Matters

In accordance with Standing Order 70 - the Chairman may adjourn the meeting to allow any members of the public to address the meeting in relation to the business to be transacted at that meeting. Councillors will refrain from speaking in the public participation section.

290.04 Minutes of Council Meeting

Approve and sign the circulated minutes of the meeting as a correct record.

290.05 Clerk Report

Reports on ongoing projects and work, and updates on reports and requests from prior meetings.

290.06 Statutory Business

Consider any planning applications relevant to the village and formulate a response.

290.07 Financial Matters

- i) Approve expenditures for payment
- ii) Receive finance reports
- iii) Set the precept figure
- iv) Appoint the Internal Auditor for 2019/2020 Accounts
- v) Review asset register for audit

290.08 Chorley consultation on Council Tax Support

Circulated to members 24 December and attached

290.09 Bus Stop in front of School, Chancery Road

Consider the information from LCC about the bus stop changes and submit a response and attached

290.10 Central Lancashire Local Plan review

Issues and Options consultation document circulated to Cllrs on 15/11/19 and MOU&SoC consultation circulated to Cllrs on 06/12/19 (not attached)

290.11 Spring Newsletter

Set the timescale and discuss articles for a Spring newsletter

290.12 Environment Reports

290.13 Reports from Parish Council representatives on Other Bodies

Chorley Three Tier Liaison Forum - LL
Astley Stakeholders Group - KR

Neighbourhood Working Forum - RF
Friends of Astley Park - JMca

290.14 Matters for information

Notify the Chair of any item to be brought under this section, prior to the meeting. Only items requiring urgent attention, information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions or spend can be agreed.

D. Platt
Clerk

CLERK'S REPORT (FOR INFORMATION ONLY)

QUESTIONS/ISSUES FROM MEETINGS/ ONGOING PROJECTS

Bus stop query – on agenda.

PLANNING APPLICATIONS / DECISIONS

None

CONSULTATIONS / INVITATIONS

Issues and Options Consultation - Central Lancashire Local Plan - information of drop-in events circulated to Councillors via email 17/10 and put on the website for residents – on agenda

CBC Council Tax Support consultation send to Council on 24/12/19, deadline 03/02/20 – on agenda

MOU and SoC Consultation - Central Lancashire Local Plan – on agenda.

TRAINING

Undertaken:

GDPR training undertaken on 12/04/18

SLCC branch meetings: 19/04/18, 14/6/18, 13/9/18, 06/12/18, 07/02/19, 04/04/19, 12/09/19, 05/12/19

SLCC Regional Conference 27/06/18

Clerks meeting Chorley 05/07/18, 06/12/18, 12/03/19, 13/06/19, 11/07/19

Regional Conference, SLCC Cheshire, Northwich: 09/10/19

Regional Conference, SLCC Cheshire, Middlewich: 27/09/18

SLCC National Conference, Leicestershire: 02/10/19-03/10/19

SLCC National Conference 10/10/18-11/10/18

SLCC Webinar on Elections 20/02/19

SLCC Webinar on Agenda & Minutes 12/06/19 & 19/06/19

Forthcoming:

SLCC branch meetings: 06/02/2020, 11/06/2020, 10/09/2020, 03/12/2020

SLCC Training day: 28/01/2020 Website Accessibility new legislation

Clerks meeting Chorley: 06/02/2020

Astley Village Parish Council

Budget Spends			1 April 2019 to 31 March 2020						
			Ear-marked Reserve or C/F	Precept 2019/20	Transfers	Total Budget	Spend to date (ex vat)	Income	Budget Remain
01 - ADMINISTRATION	01-1	Room Hire		100		100	66		34
	01-2	Office/Sundry		1000		1,000	573		427
	01-3	Insurance		400		400	388		12
	01-4	Auditors/Accounts		175		175	275		-100
	01-5	Election/by-election/polls	4,000	1000		5,000	273		4,727
	01-6	Employee costs (salary, training etc)		12000		12,000	4,813		7,187
	01-7	Employee Contingency	2,250	0		2,250	0		2,250
	01-8	IT/Website		350		350	220		130
02 - COUNCIL	02-1	Newsletter/Publications		1000		1,000	882	0	118
	02-2	Village Caretaker	1,200	1000		2,200	0		2,200
	02-3	Training		150		150	0		150
	02-4	Grant fund/local projects & groups		1000		1,000	0		1,000
	02-5	Emergency funds	10,516			10,516	0		10,516
03 - PLAN	03-1	Christmas		2500		2,500	434		2,066
	03-2	Village Improvements/Neighbourhood Proj	1,961	23039		25,000	42		24,958
	03-3	Speed Indicators	7,000			7,000	6,074		926
		Precept in						20,689	
		Other in						4,147	
All expenditure figures exclude vat			26,927	43,714		70,641	14,040	24,836	56,601
VAT spent			£1,454.70				ex vat		

Astley Village Parish Council

Summary

1 April 2019 to 31 March 2020

£

Receipts and Expenditure Account

Receipts

Precepts	20689.00
Grant	3877.00
Other	30.00
Bank Interest	240.37
Advertisements	0.00
VAT on Receipts/Recovered	0.00
Total Receipts	<u>24836.37</u>

Expenditure Total

15516.90

Income & Expenditure Reconciliation

Balance Brought Forward at 1 April 2019	53427.52
Add: total receipts to date	+ 24836.37
Less: total expenditure to date	- 15516.90
Balance	<u>62746.99</u>

Bank Reconciliation

Community Account (chequeing account)	29/11/19	+	1500.00
Bus. Premium Account 1 (higher interest)	29/11/19	+	58916.13
Unify Credit Union deposit	13/05/19		5223.91
Less unpresented cheques/ET/SO		-	2893.05
Plus uncleared credits		+	<u>62746.99</u>

Unpresented cheques/SO	
Nov/Dec	461.61
Jan/Feb 2020	2431.44
	<u>2893.05</u>

ASSET REGISTER

Reviewed: 09/01/19, 29/08/2019, 08/01/19

Date purchased/ acquired	Asset description	Asset stored	Purchase Value/Est'd Value £	Changes made in 2018/2019	Insurance Value £
Prior to 2002	Noticeboard	Installed at junction of Chancery Road and Hallgate (estimated purchase value)	£500		£1,500
Jul-05	Ornamental Village Entry Signs made of ironwork	Installed one at each boundary of the village on Chancery Road	£500		£550
Oct-05	Noticeboard	Installed on the wall in the shopping centre	£355		£380
Sep-11	Information board	Land adjacent to the School, Chancery Road	£1,500		£1,500
Jan-19	Stone Planters	One at West Way entrance, one in centre	£3,350	£3,350	£3,350
Jul-05	Bike hoops	Installed adjacent to the shop area	£200		£250
Jun-11	Two seats, made of recyclate material	Land adjacent to the School, Chancery Road	£768		£1,200
Mar-12	Seat made of recyclate material	Beside bus stop, Chancery Road	£446		£600
Nov-14	Seat made of recyclate material and Planter	Seat at bus stop next to GtMdw Planter on Chancery opposite Broadfields entrance	£893		£1,200
Jul-15	Seat made of recyclate material x 1	Bus stop Chancery Road, opposite Buckshaw Hall Road (on Derian side)	£591		£600
Jul-16	Seat made of recyclate material x3	Bus stop at Buckshaw Hall Close Bus stop at school Bus stop at Great Meadow	£1,620		£1,800
Nov-16	Seat made of recyclate material x 1	Bus stop Chancery Road between Studfold and Long Croft Meadow	£522		£600
Sep-17	Seat made of recyclate material x 3	Bus stop Chancery Road Broadfields (school side) Bus stop Chancery Road btwn Wymundsley & Judeland (school side) In front of pharmacy village centre	£1,731		£1,800
May-18	Seat made of recyclate material x 1	Bus stop at Ravensthorpe	£535		£600
2012	10 Queens Diamond Jubilee plaques	Plaques attached to: 6 planters, 1 tree, 3 seats	£210		£500
Mar-16	Plaques for seats x	Installed on seats around the village	£264		£264
Dec-08	Christmas Tree Light sets	Used on Christmas Tree in December	£230		£250
Dec-11	Leaf Blower	Ravensthorpe Garage	£190	-£190	
Feb-16	Lap top computer	Clerk's office	£457		£525
Nov-11	Four planters made of recyclate material	Positioned around village	£1,548		£1,548
2012	Oak tree for Queens Diamond Jubilee	On land adjacent to the school, Chancery Road	£48		£250
Nov-12	Living Christmas Tree	Land adjacent Chancery Road, in front of shops	£350		£600
Oct-13	Two planters made of recyclate material	Positioned around village	£648		£650
Nov-13	Metal fence sections which attach together	Around the Christmas tree	£200		£550
Jul-19	Two solar speed identification devices	Installed: one near Wymundsley and one opposite Buckshaw Hall Close	£6,100	£6,100	£6,100
2019/2020 asset figure for Audit			£23,756	£9,260	£27,167
Changes in 2018/2019 Audit			£9,260		

290.08 Chorley consultation on Council Tax Support**Circulated to Councillors 24/12/19 11.44**

From: Contact <Contact.Centre@chorley.gov.uk>

To: Contact <Contact.Centre@chorley.gov.uk>

Date: 24 December 2019 at 11:01

Subject: Chorley Council Tax Support (CTS) Scheme Consultation

We are seeking your views on possible changes to the Chorley Council Tax Support (CTS) Scheme which, if approved, will come into effect from 1 April 2020.

The scheme helps residents get a discount on their council tax bill if they are eligible.

We are proposing to make the scheme more generous for those households most in need by removing the 7.5% they have to pay towards their council tax bill each year.

The table below shows the approximate cost to parish councils of the change to the scheme

PARISH	Band D 2019-20	Band D After Estimated Reduction	Impact on Band D	Impact on Band D (%)
Adlington	8.25	8.28	0.03	0.42%
Anderton	9.75	9.77	0.02	0.17%
Anglezarke	0.00	0.00	0.00	
Astley Village	22.00	22.14	0.14	0.64%
Bretherton	43.62	43.69	0.07	0.16%
Brindle	14.13	14.15	0.02	0.16%
Charnock Richard	43.69	43.81	0.12	0.28%
Clayton-le-Woods	22.00	22.09	0.09	0.41%
Coppull	37.97	38.15	0.18	0.48%
Croston	21.63	21.68	0.05	0.25%
Cuerden	27.55	27.55	-0.00	0.00%
Eccleston	27.40	27.45	0.05	0.18%
Euxton	35.34	35.40	0.06	0.18%
Heapey	23.73	23.77	0.04	0.18%
Heath Charnock	9.72	9.74	0.02	0.17%
Heskin	33.00	33.04	0.04	0.12%
Hoghton	16.66	16.68	0.02	0.13%
Mawdesley	40.33	40.39	0.06	0.15%
Rivington	44.90	44.92	0.02	0.05%
Ulnes Walton	23.36	23.40	0.04	0.15%
Wheelton	29.57	29.61	0.04	0.15%
Whittle-le-Woods	20.72	20.76	0.04	0.18%
Withnell	22.96	23.02	0.06	0.25%
Chorley	0.00	0.00	0.00	0.00%
Totals by Parish			> 10p	> 25%

Please go to chorley.gov.uk/CTSSchemeconsultation for more information and to complete our online survey. You can also complete the survey at our Union Street offices.

The consultation closes at midnight on Monday 3 February 2020.

Chorley Council

290.09 Bus Stop in front of School, Chancery Road

From: [Riggott, Aidy \(Cllr\)](#)
To: Clerk of Astley Village Parish Council <clerk@avpc.org.uk>
Date: 14 December 2019 at 11:37
Subject: Re: Bus stop in front of Primary School

Hi Debra

I hope all is well. I have recently received the below response from LCC regarding the query raised by the Parish Council and I hope that this is useful.

Dear County Councillor Riggott

I refer to your email of 13 November about parking in the bus stop on Chancery Road, Astley Village near the primary school.

We have made enquiries and it does appear that the stop is no longer in use with the exception of 3 school services per day. Unfortunately this results in the bus stop restriction no longer being valid as this does not apply to school services. Therefore the drivers are correct in that the secondary limited waiting restriction applies allowing parking for 3 hours with no return within 1 hour. We need to undertake alterations to the layby changing the 'bus stop' to a 'bus bay' to ensure the area is kept clear during the times of operation. This will require a new traffic regulation order including public consultation to undertake the proposed changes. This will be completed within 26 weeks dependant on the levels of support or opposition received.

At this moment, I haven't made this information public and I would be interested in the Parish Councils view on this. I will let you know when I get notice of the consultation period.

Best wishes
Aidy

County Councillor Aidy Riggott
(Euxton, Buckshaw & Astley)

Lead Member for Economic Development & Cultural Services

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