

ASTLEY VILLAGE PARISH COUNCIL

MEETING: Full Council Meeting, Wednesday, 3 July 2019 at **7.00 pm**

VENUE: Astley Village Community Centre, Hallgate, Astley Village

A G E N D A

286.01 Apologies for Absence

Receive members' apologies.

286.02 Declarations of Interest

Members can declare interests in this agenda item, or when arise during a meeting.

286.03 Public Participation - Residents Matters

In accordance with Standing Order 70 - the Chairman may adjourn the meeting to allow any members of the public to address the meeting in relation to the business to be transacted at that meeting. Councillors will refrain from speaking in the public participation section.

Chorley Council – update on Westway Fields project and progress

286.04 Minutes of Council Meeting

Approve and sign the circulated minutes of the meeting as a correct record.

286.05 Clerk Report

Reports on ongoing projects and work, and updates on reports and requests from prior meetings.

286.06 Statutory Business

Consider any planning applications relevant to the village and formulate a response.

286.07 Financial Matters

- i) Approve expenditures for payment
- ii) Receive finance reports
- iii) Receive Internal Auditor report
- iv) Insurance review

286.08 Two Year Plan

286.09 Neighbourhood Working Group

Review projects ongoing and consider new projects to put forward

286.10 Flood Lighting Option for Christmas Tree

Update on progress from Councillors researching options

286.11 Environment Reports

286.12 Reports from Parish Council representatives on Other Bodies

Chorley Three Tier Liaison Forum - LL
Astley Stakeholders Group - KR

Neighbourhood Working Forum - RF
Friends of Astley Park - JMCA

286.13 Matters for information

Notify the Chair of any item to be brought under this section, prior to the meeting. Only items requiring urgent attention, information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions or spend can be agreed.

D. Platt
Clerk

Date: 26/06/19

CLERK'S REPORT (FOR INFORMATION ONLY)

QUESTIONS/ISSUES FROM MEETINGS/ ONGOING PROJECTS

LCC confirmed new position for SPID. Now with LCC lighting officers gaining license and cost to install, then will order and have delivered.

Community Centre room for storage – employee training with keys/alarm, awaiting word that the cupboards allocated to us have been emptied, garage cleared of all items not required.

PLANNING APPLICATIONS / DECISIONS

21/06/19: 19/00560/CLPUD Application for a Certificate of Lawfulness for a proposed single storey rear extension : 106 Deerfold, Astley Village, Chorley, PR7 1UH

17/05/19: 19/00439/FULHH Part two storey part single storey rear extension and single storey side extension.: 41 Elmwood, Astley Village, Chorley, PR7 1UU

CONSULTATIONS / INVITATIONS

TRAINING

Undertaken:

GDPR training undertaken on 12/04/18

SLCC branch meetings: 19/04/18, 14/6/18, 13/9/18, 06/12/18, 07/02/19, 04/04/19

SLCC Regional Conference 27/06/18

Clerks meeting Chorley 05/07/18, 06/12/18, 12/03/19, 13/06/19

SLCC National Conference 27/09/18
Middlewich

Webinar on Elections 20/02/19

Webinar on Agenda & Minutes 12/06/19 & 19/06/19

Forthcoming:

SLCC branch meetings: 12/09/19, 05/12/19

Clerks meeting Chorley: 11/07/19

Astley Village Parish Council

Budget Spends		1 April 2019 to 31 March 2020								Notes
		Ear-marked Reserve or C/F	Precept 2019/20	Transfers	Total Budget	Spend to date (ex vat)	Income	Budget Remain		
01 - ADMINISTRATION	01-1	Room Hire		100		100	49		51	
	01-2	Office/Sundry		1000		1,000	284		716	
	01-3	Insurance		400		400	388		12	
	01-4	Auditors/Accounts		175		175	0		175	
	01-5	Election/by-election/polls	4,000		4,000	0		4,000		
	01-6	Employee costs (salary, training etc)		12000		12,000	2,188		9,812	
	01-7	Employee Contingency	2,250	0	2,250	0		2,250		
	01-8	IT/Website		350		350	80		270	
02 - COUNCIL	02-1	Newsletter/Publications		1000		1,000	422	0	578	
	02-2	Village Caretaker		1000		1,000	0		1,000	
	02-3	Training		150		150	0		150	
	02-4	Grant fund/local projects & groups		1000		1,000	0		1,000	
	02-5	Emergency funds	10,439	12,561		23,000	0	76	23,076	
03 - PLAN	03-1	Christmas		2500		2,500	0		2,500	
	03-2	Village Improvements/Neighbourhood Proj		25000		25,000	0		25,000	
		Precept in						20,689		
		Other in						3,877		
All expenditure figures exclude vat			16,689	57,236		73,925	3,410	24,642	70,591	
VAT spent			£65.60				ex vat			

Astley Village Parish Council

Summary

1 April 2019 to 31 March 2020

£

Receipts and Expenditure Account

Receipts

Precepts	20689.00
Grant	3877.00
Other	0.00
Bank Interest	76.35
Advertisements	0.00
VAT on Receipts/Recovered	0.00
Total Receipts	<u>24642.35</u>

Expenditure Total

3466.29

Income & Expenditure Reconciliation

Balance Brought Forward at 1 April 2019	53427.52
Add: total receipts to date	+ 24642.35
Less: total expenditure to date	- 3466.29
Balance	<u>74603.58</u>

Bank Reconciliation

Community Account (chequeing account)	31/05/19	+	1500.00
Bus. Premium Account 1 (higher interest)	31/05/19	+	69434.68
Unify Credit Union deposit	13/05/19		5223.91
Less unrepresented cheques/ET/SO		-	1555.01
Plus uncleared credits		+	<u>74603.58</u>

Unrepresented cheques/SO	
June	437.61
July/Aug	1117.40
	<u>1555.01</u>

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VILLAGE DEVELOPMENT PLAN UPDATED SPRING 2019

PROJECTS	ACTIONS	TIMESCALE
Improve Village centre & enhance Village Green	Work with Chorley, Places for People, The Astley and shop leaseholder as part of Neighbourhood Working projects to improve the Village centre. Replacement of hedgeline in front of shops. Wildflower Meadow project at the rear of the Green.	2019/21
Planters & seats around the Village	Flowers planters and seats for people to sit on whilst walking around the village or at bus waiting areas. Replace existing wooden seating with the new style recycled ones. Plaques for new seats and planters. Stone planters on Village green and at Village entrances.	2019 Achieved
Planter scheme	“Adopt a planter” scheme with residents volunteering to maintain planters at the ends of roads.	2019/20
Tree planting	Plant more trees on wet verge areas to soak up excess water & replace trees which have had to be removed.	2019/21
New lighting scheme for the Christmas Tree	Create a lighting scheme at the base of the living Christmas Tree.	2019
Litter bins	Work with Chorley to site new litter bins as required.	2019/20
Road safety	Work with Chorley and Lancashire to purchase and site two permanent solar-powered Speed Indicator Devices (SPIDs) on Chancery Road to deter speeding.	2019
Health & Well-Being	Encourage activities and groups in the Village; provide grants; Christmas carol singing event; work with Chorley on Westway Fields project to enhance play facilities.	2019/21
Respect the Village campaign	Project to keep the Village clean and tidy. Encourage reporting environmental issues to Chorley & PfP. Provide volunteer litter pick equipment for residents/groups for community litter picks.	2019/20

The Parish Council has updated the 2 year Village Development Plan 2019/21, with the addition of 4 new projects, as set out in the table above. The Council is working with Chorley, Lancashire and other organisations to make improvements to the appearance of the Village, tackle road safety and develop local community participation and activities. The Council feels good progress is being made and hopes residents share their view. Residents are invited to submit their suggestions to the Clerk for any additions or new projects they would like to see undertaken in the Village.

Cllr Chris Lennox